

May 24, 2022

REQUEST FOR PROPOSALS

WAKE COUNTY SMART START - ACCESS CONTROL SYSTEM

1) Background and Purpose

Wake County Smart Start (WCSS) works to ensure that children birth to five are prepared for success in school and in life. Our office is undergoing an office renovation and expansion to better meet our agency's growth and to support the agency's commitment to better serve the community.

WCSS seeks a **vendor** to install and maintain the necessary equipment to provide security for the WCSS office space. The security system must provide keyless keypad entry to exterior and indoor space along with camera surveillance of entry and waiting areas.

The vendor will need to provide and install the following equipment:

System Equipment

Main Door Reader Panel (3)

Main Entrance

- One (1) – Keypad Card Reader
- Two (2) – Mag Locks
- Two (2) – Door Alarm Sounder
- One (1) – Pre-Alarm Sounder
- One (1) – Exit Release Button
- One (1) - Camera
- One (1) - Remote control entrance

Training Room Entry 1

- One (1) – Keypad Card Reader
- One (1) – Strike Lock
- One (1) – Egress Motion Detectors
- One (1) – Door Alarm Contacts
- One (1) – Pre-Alarm Sounder

Training Room Entry 2

- One (1) – Keypad Card Reader
- One (1) – Strike Lock
- One (1) – Egress Motion Detectors
- One (1) – Door Alarm Contacts
- One (1) – Pre-Alarm Sounder

Training Room Entry 3

- One (1) – Keypad Card Reader

- One (1) – Strike Lock
- One (1) – Egress Motion Detectors
- One (1) – Door Alarm Contacts
- One (1) – Pre-Alarm Sounder

Training Room Entry 4

- One (1) – Keypad Card Reader
- One (1) – Strike Lock
- One (1) – Egress Motion Detectors
- One (1) – Door Alarm Contacts
- One (1) – Pre-Alarm Sounder

Suite 101 Entrance

- One (1) – Keypad Card Reader
- One (1) – Mag Lock (existing)
- One (1) – Door Alarm Contacts
- One (1) – Pre-Alarm Sounder
- One (1) – Exit Release Button
- One (1) – Intercom with doorbell
- One (1) – Remote entrance control
- One (1) – Camera
- Three (1) – Panic Buttons Reception Desk, Intake Rooms 1 & 2

Suite 102 Entrance

- One (1) - Keypad Card Reader
- One (1) – Strike Lock
- One (1) – Egress Motion Detectors
- One (1) – Door Alarm Contacts
- One (1) – Pre-Alarm Sounder

Floor Entrance Door

- One (1) – Keypad Card Reader
- One (1) – Strike Lock
- One (1) – Egress Motion Detectors
- One (1) – Door Alarm Contacts
- One (1) – Pre-Alarm Sounder
- One (1) - Camera

Rear Entrance

- One (1) – Keypad Card Reader
- One (1) – Strike Lock
- One (1) – Egress Motion Detectors
- One (1) – Door Alarm Contacts
- One (1) – Pre-Alarm Sounder

*** A diagram of the office space layout is attached for your review**

2) RFP Requirements

All applicants:

- Must submit proposal by 5 pm, Monday, June 13, 2022, Christina Mitchell, at cmitchell@wakesmartstart.org.
- Must submit a timetable for the completion of the work.
- Must be willing to consult with WCSS Leadership at our office at 4901 Waters Edge Drive, Suite 101, Raleigh NC 27606.
- Please call Christina Mitchell at 919.723.9274 or email cmitchell@wakesmartstart.org to schedule an appointment to view the space.

Please include the following in your proposal:

- **Contact information**, including email and daytime telephone number
- **Describe the process used to identify and meet the security needs of our office.**
- **Provide brief overview of experience with this work.**
 - Knowledge and experience with providing and installing the necessary equipment for the access control system.
 - Why we should select you as the vendor.
- **Budget**
Provide cost for the equipment, installation, monthly operating, warranty, support, and monitoring.
- **References**
Please provide 2-3 references, including contact information, and context for the work and relationship with those references.

Clarifying questions should be directed to Director of Finance, Gary Carr, gcarr@wakesmartstart.org or 919-723-9273.