

**Wake County Smart Start
Board of Directors Meeting
October 24, 2018**

A regular meeting of the Wake County Smart Start (WCSS) Board of Directors was held on Wednesday, October 24, 2018 with WCSS Board Chair, Angie Welsh presiding. The meeting took place in Room 204, 4901 Waters Edge Drive, Raleigh, North Carolina.

Board members present: Christine Alvarado, Kelly Caldwell, Dale Cousins, L'Teisha Curtis, Heather Drennan, Jim Greene, Sherry Heuser, Jessica Holmes, Leslie Ann Jackson, Catherine Lassiter, Carol Mitchell, Cathy Moore, Barbara Morales Burke, Kimberly Shaw, Mike Smith, Kristi Tally, Angie Welsh and Joe White

Board members absent: Liz Hamner, Mark Langford, Regina Petteway, Tricia Ruppert, Charlotte Turpin and Michael Wasilick

Staff members present: Phyllis Barbour, Gary Carr, Pam Dowdy, Bryce McClamroch, Nancy Peck, Melinda Schlesinger, Anna Troutman and Elizabeth Weichel

Call to Order/Adoption of Agenda

At 8:35 AM, Board Chair, Angie Welsh recognized a quorum and called the meeting to order. Ms. Welsh welcomed new Board member, Catherine Lassiter and asked for a round of introductions from Board members and staff present. Following introductions, Jim Greene moved to adopt the agenda. Dale Cousins seconded the motion. Calling for a vote and hearing no objections, the vote was unanimous. (10-18-20)

The Board reviewed items on the consent agenda. Dale Cousins moved to approve the consent agenda including: minutes from the previous meeting on August 22, 2018 and September 2018 financial reports. Heather Drennan seconded the motion. Calling for a vote and hearing no objections, the motion carried. (10-18-21)

Committee Reports

Advancement Committee

Allocations Committee Chair, Sherry Heuser announced the upcoming 2nd Annual Appeal campaign. She urged Board members to support the campaign by doing one or more of the following: participating in making a short testimonial video for social media, setting up a fundraising campaign on personal Facebook page, watch for the appeal mailing/digital campaign to donate and share with others and bringing in two new donors.

Board Development Committee

Board Development Committee Chair, Mike Smith presented a recommendation from the committee to re-elect eligible Board members. Sherry Heuser made a motion to re-elect Christine Alvarado and Kristi Tally to the Wake County Smart Start Board of Directors for a second three year term expiring in 2021. Barbara Morales Burke seconded the motion. Calling for a vote, noting abstentions by Christine Alvarado and Kristi Tally and hearing no objections, the motion carried. (10-18-22)

Dr. Smith thanked Jim Greene for his service as he completes his 3 year term on the WCSS Board and presented him with a token of appreciation.

Executive Search Committee

Executive Search Committee, Co-Chair, Dale Cousins provided an update on the development of a recruiting document that will be posted on job boards, social media and website on Oct. 26. Ms. Cousins said the deadline for applications is currently set for Nov. 16. She said the position profile document and link to the post on the WCSS website will be sent to all Board members and asked them to share with their networks to create as diverse a pool of candidates as possible. Ms. Cousins said that all applications should be sent directly to Capability Company. Ms. Cousins said that the Search Committee also suggested several revisions to the Executive Director Job description to go to the Executive Committee for consideration.

ECH Initial 11/23/19 Date

Finance Committee

Finance Committee Chair, Kelly Caldwell summarized the information included in the FY 2017-18 IRS 990 form which has been thoroughly reviewed by the Finance Committee prior to making it available for Board approval. Jim Greene made a motion to accept the FY2017-18 990 and to approve its submission to the IRS as required. Mike Smith seconded the motion. Calling for a vote, and hearing no objections, the vote was unanimous. (10-18-23)

Ms. Caldwell also reminded members of the Board to complete and submit their Annual Conflict of Interest Disclosure Statement for FY 2018-19 to Nancy Peck by Nov. 5th for review by the Finance Committee.

Chair's Report

- Chair, Angie Welsh announced Kristi Tally's mother, Virginia Tally was honored and included in the 2019 Heritage Calendar as a leader who has made a significant impact on the African American community throughout North Carolina. Kristi Tally commented on the background and details of the Heritage Calendar event hosted by AT&T.
- Angie Welsh shared highlights from the State of the Child events co-hosted by WCSS, Kaleidoscope Project, Wake County Human Services, John Rex Endowment, YouthThrive, Advocates for Health in Action and NC Cooperative Extension Wake County, which focused on the Building Community Resilience (BCR) model. Board members who participated in the breakfast event offered their thoughts on the Pair of ACEs framework. Ms. Welsh said representatives from the host organizations will meet on Nov. 6 to debrief and discuss next steps.
- Angie Welsh announced that Executive Committee took action at the September meeting to shift election of Board officers from October to June. She said the adjustment of the officers' terms will have the dual benefit of alignment with the fiscal year as well as less complication by taking place after the transition of Executive leadership.
- Ms. Welsh reminded the Board to consider making hurricane relief donations to NCPC to assist affected families in the eastern part of the state. Pam Dowdy commented that WCSS will donate \$3000 in private funds to NCPC to go to local partnerships for their hurricane relief efforts.

Executive Director's Report

Executive Director, Pam Dowdy reported with updates on two statewide planning efforts around early childhood

- Pathways to Grade Level Reading has culminated three years of work looking at indicators data and services that will best help children achieve reading on grade level by 3rd grade. Ms. Dowdy served on the Social/Emotional subcommittee that contributed to the effort. She said a statewide meeting will be held to review plans to address priorities. WCSS will share the final report as it becomes available with the Board.
- Ms. Dowdy also reported on her service on the Governor's Early Childhood Action Plan committee organized in September. She said the committee has been meeting twice weekly to determine early childhood planning priorities that will result in a report due to Governor Cooper on Nov. 1 as recommendations for his budget.

Pam Dowdy provided detailed comments on items included in the Executive Highlights on Attachment D.2. She also announced that the beginning of a transition to offer wraparound care to eligible children in Pre-K programs as a result of the expansion of childcare subsidy funding.

With no further business to address, Sherry Heuser made a motion to adjourn the meeting at 9:55 AM. Christine Alvarado seconded the motion. Calling for a vote and hearing no objections, the motion was unanimous. (10-18-24)


Secretary

1/23/19
Date