

**Wake County Smart Start  
Board of Directors Meeting  
August 22, 2018**

A regular meeting of the Wake County Smart Start (WCSS) Board of Directors was held on Wednesday, August 22, 2018 with WCSS Board Chair, Angie Welsh presiding. The meeting took place in Room 204, 4901 Waters Edge Drive, Raleigh, North Carolina.

Board members present: Christine Alvarado, Kelly Caldwell, Dale Cousins, L'Teisha Curtis, Heather Drennan, Liz Hamner, Sherry Heuser, Jessica Holmes, Leslie Ann Jackson, Mark Langford, Carol Mitchell, Cathy Moore, Barbara Morales Burke, Regina Petteway, Patricia Ruppert, Kimberly Shaw, Mike Smith, Angie Welsh and Joe White

Board members absent and excused: Jim Greene, Kristi Tally, Charlotte Turpin, Michael Wasilick and Tyrone Williamson

Staff members present: Phyllis Barbour, Gary Carr, Joan Crutchfield, Pam Dowdy, Bryce McClamroch, Nancy Peck, Melinda Schlesinger and Anna Troutman

**Call to Order/Adoption of Agenda**

At 8:35 AM, Board Chair, Angie Welsh recognized a quorum and called the meeting to order. Kelly Caldwell moved to adopt the agenda including the newly added agenda item. Patricia Ruppert seconded the motion. Calling for a vote and hearing no objections, the vote was unanimous. (08-18-07)

The Board reviewed items on the consent agenda. Mark Langford moved to approve the consent agenda including: minutes from the previous meeting on June 27, 2018, July 2018 financial reports and assets to be decommissioned. Sherry Heuser seconded the motion. Calling for a vote and hearing no objections, the motion carried. (08-18-08)

**Committee Reports**

**Advancement Committee**


Allocations Committee Chair, Sherry Heuser reported 46% participation in Board Giving during the last fiscal year and stressed the importance of one hundred percent participation as a goal to demonstrate commitment to outside funders. She encouraged all Board members to give a gift that makes them feel good in the 2018-19 fiscal year. Angie Welsh reminded members to check inside their tent card for the date of their last contribution.

**Board Development**

Board Development Chair, Mike Smith gave a brief update on the Wake Up and Read program at his pediatric practice, Western Wake Pediatrics. Following the update, Dr. Smith announced that Tyrone Williamson has submitted his intention to resign from the WCSS Board due to time conflicts with work and family obligations. Barbara Morales Burke moved to accept resignation by Tyrone Williamson from the WCSS Board of Directors effective August 22, 2018. Sherry Heuser seconded the motion. Calling for a vote and hearing no objections, the motion carried. (08-18-09)

**Finance Committee**

Finance Committee Chair, Kelly Caldwell summarized the committee's recommendation for allocation of unallocated Smart Start funds and reallocation of Quality Supplement funding. Pam Dowdy provided additional information about ending the Quality Supplement program with reallocation of those funds to Child Care Subsidy. She reported that Wake County Human Services will work with WCSS to prioritize 4 year old children eligible for subsidy.

 Initial

11/2/18 Date

Following questions and comments, L'Teisha Curtis made a motion to approve: reallocation of unallocated Smart Start funding in the amount of \$121,221 to Fund Development, Quality Enhancement – Preventing Obesity by Design (POD) and Reach Out and Read activities; reallocation of \$614,648 in Smart Start funds from the Quality Supplement activity to Child Care Subsidy for providing wrap around care in Pre-K sites to 4 year old children eligible for subsidy; and revision of the Administration budget for Fund Development and additional funding for Pre-K Administration. Joe White seconded the motion. Calling for a vote and hearing none opposed, the motion passed. (08-18-10)

### Executive Director's Report

Executive Director, Pam Dowdy presented a staff recommendation for NC Pre-K slot placement and transportation fees where applicable. Ms. Dowdy drew attention to Attachment D. 2 noting 136 additional Title I slots waiting for Wake County Public School System classrooms to receive licensure in the next 1 – 2 months with expectation of going into contract in September. Ms. Dowdy and Cathy Moore addressed questions about Pre-K slots in Wake County Public Schools. Following other questions and comments, Leslie Ann Jackson made a motion to approve placement of 1,650 NC Pre-K slots for the 2018-19 school year in 58 sites as listed on Attachment D.2 and transportation fees also detailed on Attachment D.2. Barbara Morales Burke seconded the motion. Calling for a vote, noting abstentions by L'Teisha Curtis, Heather Drennan, Jessica Holmes, Cathy Moore and Kim Shaw, and hearing none opposed, the motion passed. (08-18-11)

Pam Dowdy shared the following updates:

- Dr. Stephen Scott, President of Wake Tech has notified WCCSS of his appointment of a designee to the WCCSS Board.
- Wake County Human Services is seeking community wide response to the Community Health Needs Assessment survey. WCCSS will be sharing with child care providers, partners and other community stakeholders. Board members were asked to share the survey with their networks.
- North Carolina Partnership for Children is hosting a 25<sup>th</sup> Anniversary celebration scheduled for Sep.22. at Marbles Kids Museum. Information will be shared with the Board. Ms. Dowdy said WCCSS will coordinate and pay for tickets for any Board members interested in attending the event.
- Ms. Dowdy reminded Board members about State of the Child: Building Community Resilience breakfast on Sep. 25 and provided a brief description of the three separate sessions with Wendy Ellis, Director of the Building Community Resilience collaborative. Board members with interest in attending the breakfast were encouraged to contact WCCSS to ensure they are included in the registration.

### Chair's Report

Chair, Angie Welsh excused staff with the exception of Pam Dowdy, Executive Director. Sherry Heuser made a motion to move into an Executive Session to discuss a confidential personnel topic. Liz Hamner seconded the motion. Calling for a vote and hearing no objections, the vote was unanimous. (08-18-12)

With no further business to address, Kelly Caldwell made a motion to adjourn the meeting at 10:00 AM. Jessica Holmes seconded the motion. Calling for a vote and hearing no objections, the motion was unanimous. (08-18-13)

  
Secretary Signature

11/2/18  
Date