

**Wake County Smart Start
Executive Committee Meeting Minutes
July 25, 2018**

A regular meeting of the Wake County Smart Start (WCSS) Executive Committee was convened on Wednesday, July 25, 2018 with WCSS Board Chair, Angie Welsh presiding. The meeting took place in the conference room of the Wake County Smart Start office located at 4901 Waters Edge Drive, Suite 101 in Raleigh, North Carolina.

Executive Committee members present: Jim Greene, Liz Hamner, Barbara Morales Burke, Mike Smith and Angie Welsh

Executive Committee members absent and excused: Kelly Caldwell and Mark Langford

Staff members present: Pam Dowdy and Nancy Peck

Welcome/Call to Order/Adoption of Agenda

At 8:35 AM, Board Chair, Angie Welsh recognized a quorum and called the meeting to order.

Liz Hamner moved to adopt the agenda. Barbara Morales Burke seconded the motion. Calling for a vote and hearing no objections, the vote passed. (07-18-01)

Executive Committee members reviewed a draft of minutes from the previous meeting. Barbara Morales Burke moved to adopt the minutes from the Executive Committee meeting on May 23, 2018. Liz Hamner seconded the motion. Calling for a vote and hearing no objection, the motion carried. (07-18-02)

Executive Director's Report

On behalf of the Finance Committee, Pam Dowdy reviewed preliminary financial reports for the end of fiscal year 2017-18. She referred to the reversion schedule on Attachment B.9 and noted that much of the reverted funding is related to the significant Pre-K expansion funding coming late in the year. Ms. Dowdy also drew attention to the income statement chart on Attachment B.7 and provided explanation for the categories showing a budget deficit. Following questions, Jim Greene made a motion to acknowledge review of preliminary FY17-18 End of Year financial statements. Mike Smith seconded the motion. Calling for a vote and hearing no objections, the vote was unanimous. (07-18-03)

Pam Dowdy presented a staff recommendation for the allocation of unallocated FY18-19 funds. Ms. Dowdy advised the Executive Committee of a notification earlier this week from North Carolina Partnership for Children (NCPC) regarding legislative language included in the state budget to permit 1% of WCSS's allocation to be spent on fundraising costs. In view of this announcement, Ms. Dowdy requested additional time to reconsider funding allocations. Following questions and discussion, Liz Hamner moved to immediately allocate \$70,000 in unallocated FY18-19 funding to Secure Path and the development of a revised recommendation to bring before the Board for allocating the balance of \$121,221 in unallocated funding based on further analysis. Jim Greene seconded the motion. Calling for a vote, and hearing no objections, the vote passed. (07-18-04)

Pam Dowdy presented a staff recommendation for approving a Pre-K reimbursement rate exception to bring the Pre-K slot reimbursement rate in line with the new increase in child care subsidy rates. Ms. Dowdy remarked on work to prioritize subsidy eligible Pre-K children needing wrap around care and talked about sources of funding for subsidy.

EW/D Initial 10/3/18 Date

Following questions and discussion, Jim Greene moved to support a maximum Pre-K slot reimbursement rate for the 2018-19 school year of \$1,099 per month for children in classrooms with teaching staff meeting highest credential of SP1 and SP2. Barbara Morales Burke seconded the motion. Calling for a vote and hearing no objections, the motion carried. (07-18-05)

Chair's Report

Angie Welsh gave a brief update on staffing considerations and the committee indicated interest in further discussion. The committee also discussed proceeding with the ED evaluation with a target to finish by the September meeting.

With no further business to be addressed, Liz Hamner moved to adjourn at 10:10 am. Mike Smith seconded the motion. Calling for a vote and hearing no objections, the motion carried. (07-18-06)


Secretary Signature

10/3/18
Date