

**Wake County SmartStart
Board of Directors Meeting
August 23, 2017**

A regular meeting of the Wake County SmartStart (WCSS) Board of Directors was held on Wednesday, August 23, 2017 with WCSS Board Chair, Angie Welsh presiding. The meeting took place in Room 204, 4901 Waters Edge Drive, Raleigh, North Carolina.

Board members present: Gail Austin, Kelly Caldwell, Dale Cousins, L'Teisha Curtis, Jim Greene, Sherry Heuser, Benita Jones, Carol Mitchell, Cathy Moore, Barbara Morales Burke, Regina Petteway, Patricia Ruppert, Camille Schaffer, Kim Shaw, Mike Smith, Kristi Tally, Charlotte Turpin, Mike Wasilick, Angie Welsh and Tyrone Williamson

Board members absent and excused: Liz Hamner, Mark Langford and Susan McCullen

Board members absent and unexcused: Christine Alvarado and Jessica Holmes

Staff members present: Phyllis Barbour, Debi Bartholomew, Gary Carr, Pam Dowdy, Bryce McClamroch, Nancy Peck, Melinda Schlesinger and Anna Troutman

Welcome/Call to Order/Adoption of Agenda

At 8:35 AM, Board Chair, Angie Welsh recognized a quorum and called the meeting to order. Sherry Heuser moved to adopt the agenda. Regina Petteway seconded the motion. Calling for a vote and hearing no objections, the motion carried. (08-17-05)

The Board reviewed consent agenda items. Barbara Morales Burke moved to approve the consent agenda including: minutes from the previous meeting on June 28, 2017, July 2017 financial reports, and a summary of fiscal monitoring results for FY16-17. Camille Schaffer seconded the motion. Calling for a vote and hearing no objections, the motion carried. (08-17-06)

Finance Committee

Finance Committee Chair, Kelly Caldwell presented a recommendation to update the purchasing section of the Policy and Procedures manual. Following discussion, L'Teisha Curtis moved to approve revision of WCSS Policy section Purchasing 14.1 to allow purchases of goods and services up to \$5,000 without requiring competitive bids and with the use of good purchasing practices to be specified in Purchasing Procedures. Regina Petteway seconded the motion. Calling for a vote and hearing no objections, the vote was unanimous. (08-17-07)

Board Development

Board Development Committee Chair, Mike Smith announced that Ana Maria Bonell has submitted her resignation from the Board due to family and work conflicts with her ability to participate as a WCSS Board member. Charlotte Turpin moved to accept Ana Maria Bonell's resignation from the WCSS Board of Directors effective August 24, 2017. Mike Wasilick seconded the motion. Calling for a vote, and hearing no objections, the vote was unanimous. (08-17-08)

Dr. Smith presented a Board Development Committee recommendation to elect Leslie Ann Jackson as a Board member. Barbara Morales Burke made a motion to approve election of Leslie Ann Jackson to the Wake County SmartStart Board of Directors for a three year term expiring in 2020. Kelly Caldwell seconded the motion. Calling for a vote, and hearing no objections, the vote was unanimous. (08-17-09)

Strategic Plan

Board Chair, Angie Welsh introduced a discussion to gather input about community efforts and collaboratives that align with the four goal areas of the WCSS 2017-2020 Strategic Plan. Executive Director, Pam Dowdy drew attention to some of the explorative examples contained under each goal area in the chart on Attachment D.1 and asked for additional examples of initiatives that should be included. She said that the finalized chart will be used to initiate conversation with community organizations and an opportunity to gather buy-in and support from the broader community. Board suggestions included: the Wake County Population Health Task Force, Wake County Social and Economic Vitality Initiative and More Than A Roof Collaborative. The Board discussed programs that assist child care providers in identifying and working with children with Autism, concluding that they would like to see more intentionality in these programs. Pam Dowdy said the next step will be evaluating entities listed under each goal area to determine if and how WCSS involvement will help result in desired outcomes. Staff member, Melinda Schlesinger addressed how the progress of objectives are measured.

Ekta Initial 10/25/17 Date

Chair's Report

Angie Welsh announced that WCSS has received a \$2.1M allocation from the state for NC Pre-K slot expansion in Wake County. Pam Dowdy discussed implications of the additional allocation and said WCSS is working with Head Start and Wake County Public School System to identify children for Pre-K program service. She stated that an additional \$86,000 will be provided for administrative support and WCSS staff leadership is giving consideration to the additional administrative needs to support the expansion. Ms. Dowdy informed the Board that she will send a message expressing appreciation to state leaders. She asked Board members who are willing to individually thank state leaders to coordinate their efforts through Nancy Peck.


Executive Director's Report

Executive Director, Pam Dowdy presented a staff recommendation for NC Pre-K slot placement and transportation fees where applicable, noting the recommendation is prior to the expansion announcement. She said staff will work on developing a recommendation for placement of additional children for the Executive Committee to take up at their September meeting, then bring back the revised slot placement recommendation to the Board. Ms. Dowdy addressed questions about where sites are located and said that going forward, site addresses will be included in the chart. Following questions and concerns, Dale Cousins made a motion to approve placement of 1,120 NC Pre-K slots for the 2017-18 school year prior to pending expansion placement in sites listed on the chart on Attachment E.1b and approval of the transportation fees as listed on Attachment E.1b. Camille Schaffer seconded the motion. Calling for a vote, noting abstentions by L'Teisha Curtis, Cathy Moore and Kim Shaw, and hearing none opposed, the motion passed. (8-17-10)

Pam Dowdy informed the Board that WCSS is eligible to submit for state funding for the Dolly Parton Imagination Library (DPIL) literacy program. She said that that WCSS will work with Wake Up and Read on the submission. Ms. Dowdy spoke about the challenges to be addressed: collecting books that go to dead mail, how books will be distributed and recipients tracked.

Dale Cousins reported on a recent meeting of Local Partnership Advisory Council (LPAC) focusing on board development and training. She said the conclusion is a recommendation to develop a list of training opportunities that local partnership boards can choose from.

With no further business to address, Charlotte Turpin made a motion to adjourn the meeting at 10:02 AM. Sherry Heuser seconded the motion. Calling for a vote and hearing no objections, the motion was unanimous. (08-17-11)


Secretary

10/25/17
Date